**FUNDAMENTAL ACCOUNTING**

**(100)**

# —Secondary—

REGIONAL – 2019

**CONCEPT KNOWLEDGE:**

Multiple Choice (25 @ 2 points each) (50 points)

**APPLICATION KNOWLEDGE:**

Accounting Identification (45 @ 1 point each) (45 points)

Short Answer Problems (14 @ 3 points each) (42 points)

Job 1: Analyzing Transactions (64 points)

Job 2: Balance Sheet (36 points)

***TOTAL POINTS (237 points)***

**Graders: Please double check and verify all scores and answer keys!**

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*Workplace Skills Assessment Program* competition.

# General Instructions

You have been hired as a Financial Assistant and will be keeping the accounting records for Professional Business Associates, located at 5454 Cleveland Avenue, Columbus, Ohio 43231. Professional Business Associates provides accounting and other financial services for clients. You will complete jobs for Professional Business Associates’ own accounting records, as well as for clients.

You will have 90 minutes to complete your work. The test is divided into two parts: concept knowledge and application of knowledge.

Your name and/or school name should *not* appear on any work you submit for grading. Write your contestant number in the provided space. Staple all pages in order before you turn in your test.

Assumptions to make when taking this assessment:

* Round all calculations at the final step to two decimals.
* Use 360 days for interest calculations.

**MULTIPLE CHOICE**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | **C** | 13. | **B** |
| 2. | **D** | 14. | **A** |
| 3. | **A** | 15. | **D** |
| 4. | **A** | 16. | **D** |
| 5. | **D** | 17. | **A** |
| 6. | **C** | 18. | **A** |
| 7. | **B** | 19. | **D** |
| 8. | **A** | 20. | **A** |
| 9. | **A** | 21. | **C** |
| 10. | **C** | 22. | **C** |
| 11. | **C** | 23. | **B** |
| 12. | **D** | 24. | **B** |
|  |  | 25. | **D** |

**ACCOUNT IDENTIFICATION—*Each worth 1 point, total points 45***

|  |  |  |  |
| --- | --- | --- | --- |
| **Account**  **Name** | **Classification** | **Normal**  **Balance** | **Financial**  **Statements** |
| **Accounts Payable** | **L** | **CR** | **BS** |
| **Fees Revenue** | **R** | **CR** | **IS** |
| **Sales Tax Payable** | **L** | **CR** | **BS** |
| **James Thaxton, Drawing** | **OE** | **DR** | **Accept N**  **Or BS** |
| **Advertising Expense** | **E** | **DR** | **IS** |
| **Equipment** | **A** | **DR** | **BS** |
| **Income Summary** | **OE** | **N** | **N** |
| **Insurance Expense** | **E** | **DR** | **IS** |
| **Supplies** | **A** | **DR** | **BS** |
| **James Thaxton, Capital** | **OE** | **CR** | **BS** |
| **Accounts Receivable** | **A** | **DR** | **BS** |
| **Salary Expense** | **E** | **DR** | **IS** |
| **Petty Cash** | **A** | **DR** | **BS** |
| **Prepaid Ren** | **A** | **DR** | **BS** |
| **Sales** | **R** | **CR** | **IS** |

**Short Answer Problems - *Each question is worth 3 points, total 42 points***

**1. a. 2,750**

**b. 148,506**

**c. 11,786**

**d. 1,700**

**2. a. Debit Supplies Expense 475**

**Credit Supplies 475**

**b. Debit Insurance Expense 600**

**Credit Prepaid Insurance 600**

**3. a. 3,660**

**b. 3,660**

**Job 1 – Analyzing Transactions 2 points per line, 1 point for the correct account, 1 point for the correct debit/credit amount. 64 Total Points – Note to Grader, accept A/P and A/R as abbreviations for Accounts Payable and Accounts Receivable**

|  |  |  |  |
| --- | --- | --- | --- |
| Date 2019 | Account Title | Debit | Credit |
| Feb 2 | Cash | 12,000 |  |
|  | Lindsey Kenner, Capital |  | 12,000 |
| 2 | Supplies | 1,100 |  |
|  | Cash |  | 550 |
|  | Accounts Payable – Beckett Supply |  | 550 |
| 2 | Prepaid Insurance | 900 |  |
|  | Cash |  | 900 |
| 3 | Rent Expense | 600 |  |
|  | Cash |  | 600 |
| 5 | Petty Cash | 300 |  |
|  | Cash |  | 300 |
| 6 | Cash | 750 |  |
|  | Fees Revenue |  | 750 |
| 8 | Advertising Expense | 500 |  |
|  | Cash |  | 500 |
| 9 | Cash | 1,200 |  |
|  | Fees Revenue |  | 1,200 |
| 12 | Accounts Payable – Beckett Supplies | 550 |  |
|  | Cash |  | 900 |
| 14 | Delivery Expense | 75 |  |
|  | Cash |  | 75 |
| 17 | Accounts Receivable – Swisher Co. | 2,200 |  |
|  | Fees Revenue |  | 2,200 |
| 22 | Lindsey Kenner, Drawing | 500 |  |
|  | Cash |  | 500 |
| 24 | Cash | 1,100 |  |
|  | Accounts Receivable – Swisher Co. |  | 1,100 |
| 25 | Supplies | 170 |  |
|  | Delivery Expense | 20 |  |
|  | Miscellaneous Expense | 60 |  |
|  | Cash Short and Over | 5 |  |
|  | Cash |  | 255 |

**Job 2 – Balance Sheet – 1 point for each line in the heading (3 total); 1 point for each account name and amount (do not count shaded items as they were given, 20 total); 4 points each for correct total assets, total liabilities, and total liabilities and stockholder’s equity (12 total); 1 point for correct use of lines; 36 Total Points**

|  |  |  |
| --- | --- | --- |
| **Carter Computer Supplies** | | |
| **Balance Sheet** | | |
| **December 31, 2018** | | |
| Assets |  |  |
| **Cash** | **11,500** |  |
| **Petty Cash** | **300** |  |
| **Accounts Receivable – Cloud Computing** | **600** |  |
| **Accounts Receivable – Sunny Resorts** | **950** |  |
| **Accounts Receivable – Western Schools** | **1,500** |  |
| **Supplies** | **350** |  |
| **Prepaid Insurance** | **800** |  |
| Total Assets |  | **16,000** |
|  |  |  |
| Liabilities |  |  |
| **Accounts Payable – ABC Supplies** | **430** |  |
| **Accounts Payable – Network Solutions** | **1,925** |  |
| Total Liabilities |  | **2,355** |
| Owner’s Equity |  |  |
| **Drake Carter, Capital** |  | **13,645** |
| Total Liabilities & Owner’s Equity |  | **16,000** |